

NPOI Vacuum Manifold Capstone

# Team Meeting/Staff Meeting

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18 February 2022 / 3:30 PM / NPOI

## ATTENDEES

Wyatt (Note Taker) / Cydny / Alex / Jim Clark / Dr. Willy

## AGENDA

1. Hardware status update 66%.
2. Website check is coming up.
3. Take a look at the budget.
4. TESTING PLAN
5. Design implementation date?

## NOTES

- We need to continue to work on manufacturing the wires.
- The blanking plate and the brass interfaces are completed.
- Compare the team's budget to the budget Dave noble has.
- Talk about the next hardware status update.
- Website check is coming up.
- Tour NPOI.

## ACTION ITEMS

1. Work on manufacturing.
2. Look at and compare the budgets.

3. Take a tour of NPOI with Dr. Willy.

## NEXT WEEK'S AGENDA

Team/ Staff meeting is next Friday